<u>MINUTES OF THE MEETING OF THE GOVERNING BODY</u>

MEETING No.: 4

DATE: 25th August 2023, Time: 2:30 pm

Dr. Renu Gupta, Chairperson, presided over the meeting, at the Model Institute of Engineering & Technology, Kot Bhalwal, Jammu which was held in hybrid mode. At the outset, the Chairperson extended a warm welcome to all the Governing Body members. The agenda items, accompanied by their descriptions and relevant attachments, were shared with the members on August 17th, 2023, via email. These items were subsequently deliberated upon during the course of the meeting.

Members present in the meeting of the Governing Body:

1.	**Dr. Renu Gupta** *Chairperson, MIER*	Chairperson
2.	**Prof. Adit Gupta** *Director, MIER*	Member
3.	**Prof. Yasmeen Ashai** *Director, Colleges, Higher Education Department J&K Government.*	Member (Nominee from State Government)
4.	**Prof. Ashok Aima** *Ex. Vice Chancellor, Central University of Jammu*	Member (Prominent Educationist)
5.	**Prof. Savita Dixit** *Professor and HoD, Department of Chemistry, MANIT, Bhopal*	Member (Nominee from UGC)
6.	**Prof. Arvind Jasrotia** *Dean, Faculty of Law and Registrar, University of Jammu*	Member (Nominee from University)
7.	**Mrs. Ruchika Gupta** *Joint Director, MIER*	Member
8.	**Prof. S.K Sharma** *Professor, ECE, MIET*	Member
9.	**Prof. G.S. Sambyal** *Professor, MCA, MIET*	Member
10.	**Prof. Ankur Gupta** *Director, MIET*	Ex- Officio Member

Note: Mr. Kuldeep Khoda, Former DG of J&K Police and Former Chief Vigilance Officer, could not attend the meeting due to prior commitments.

1. To approve the minutes of the 3rd meeting of the Governing Body held on 6th August 2022.

   Resolved that the minutes of the meeting of the Governing Body held on 6th August 2022, be confirmed.

2. To consider the action taken report on the decisions taken during the 3rd meeting of the Governing Body held on 6th August 2022.

   Resolved that the Action Taken Report on the resolutions of the meeting of the Governing Body held on 6th August 2022 be approved.

3. To consider the report on the following approvals made by the academic council during its 4th meeting held on 10th March 2023:
   I. Syllabi formulated by the various Boards of Studies for the following programs:
      a) CSE (2020-24 batch and beyond for 5th and 6th semesters) and CSE (AI & ML) (2022-26 batch and beyond for 1st and 2nd semesters).
      b) ECE & EE (2020-24 batch and beyond for 5th and 6th semesters).
      c) CE Department (2020-24 batch and beyond for 5th and 6th semesters).
      d) BBA LLB Hons (2022-27 batch and beyond for 1st and 2nd semesters).
      e) School of Management:
         - MBA Program (2020-22 batch and beyond for 4th semesters).
         - BBA Hons. & B. Com Hons. - 3-year Degree (2021-24 batch for 3rd and 4th semesters).
         - BBA Hons. & B. Com Hons. - 4-year Degree (2022-26 batch and beyond for 1st and 2nd semesters).

   The members were apprised of the curriculum and specializations for various programs, as recommended by the respective Board of Studies and approved by the Academic Council. The members appreciated the various initiatives taken for curriculum enrichment and the efforts of the respective Boards of Studies in curriculum formulation.

   II. Start of the following programs from the academic session 2023-24:
      a) B.E CSE Cyber Security Program with an intake of 60 seats.
      b) LLB (Hons.) with an intake of 120 seats.
      c) BBA (BFSI) with an intake of 60 seats.
      d) BCA (Hons.) with an intake of 120 seats.

   The members were apprised on the start of new programs, B.E CSE (Cyber Security), LLB (Hons.), BBA (BFSI) and BCA (Hons.) from the academic session 2023-24. The members conveyed their appreciation to the Academic

Council for its selection of new courses aligned with emerging domains and industry demands.

III.   Reduction of intake in the following programs from academic session 2023-24:
   a) B.E CE from 120 seats to 60 seats.
   b) B.E EE from 60 seats to 30 seats.
   c) B.E ECE from 60 seats to 30 seats.
   d) MBA from 120 seats to 60 seats.

The members endorsed the Academic Council's decision to reduce the intake of seats in B.E CE, B.E EE, B.E ECE, and MBA programs starting from the academic session 2023-24. This decision aims to enhance the student enrollment percentage to meet program-level accreditation prerequisites.

IV.   To report on the statutes of the following programs:
   a) 5-Year BBA LLB (Hons.).
   b) 4-Year undergraduate programs as per the New Education Policy.

During the meeting, the draft regulations/statutes for the 5-Year BBA LLB (Hons.) program and the 4-year undergraduate program as approved by the Academic Council were reviewed. It was noted that the statutes have been prepared with adherence to the guidelines of the New Education Policy, which emphasizes an interdisciplinary approach to learning, while ensuring academic flexibility for the students.

V.   Admissions made at MIET during the 2022-23 academic session.

The members endorsed the admissions made at MIET during the academic year 2022-2023 across all programs, as detailed in the circulated agenda. The members commended the notable 20% rise in overall admissions in comparison to the previous year.

4. To consider the report on the start of the PhD program at MIET.

A detailed report was presented before the members about the start of the PhD program at MIET. The members recommended that the institution follow up on this matter with the University of Jammu in accordance with the guidelines for autonomous institutions.

5. To accord approval to the following recommendations made during the 3rd meeting of the finance committee held on 07th July 2023:

   I.   Budget utilization for the FY 2022-23.

II. Projected budget for the FY 2023-24.

Resolved that the recommendations of the Finance Committee held on 07th July 2023 be approved.

III. Proposed fee structure for the following new programs to be introduced from academic session 2023-24:
   a. PhD (CSE)
   b. B.E CSE Cyber Security
   c. LLB (Hons.)
   d. BBA (BFSI)
   e. BCA (Hons.)

The Governing Body approved the fee structure for the new programs to be introduced from academic session 2023-24 as per the recommendation of the Finance Committee.

6. To accord approval to the recent appointments recommended by the Selection Committees.

The committee members approved the appointments of 48 faculty members as recommended by various selection committees, including 1 Professor and 1 Associate Professor in School of Management and 46 Assistant Professors in School of Management, Computer Science & Engineering Department and Civil Engineering Department.

7. To sanction faculty positions at MIET as per UGC/AICTE norms.

Resolved that the faculty positions at MIET for new programs including B.E CSE (AI & ML), B.E CSE (Cyber Security), BCA (Hons.), BBA BFSI (Hons.), BBA LLB (Hons.) and LLB (Hons.) as per UGC/AICTE/BCI norms, be approved, keeping in view the future requirements of specific programs.

8. To consider and ratify the recommendation of the selection committee constituted for elevation of Prof. Ankur Gupta to Senior Professor in the Computer Science & Engineering Department.

Since, this item was pertaining to Prof. Ankur Gupta, he left the meeting during the presentation of this item. Prof. S.K Sharma, member Governing Body therefore presented the item.

The duly constituted selection committee had convened on 08th August, 2023 for an online interaction with Prof. Ankur Gupta and submitted their recommendation in a sealed envelope which was opened during the meeting of the

Governing Body by Prof. S.K Sharma, member. The Governing Body members were informed that the duly constituted selection committee had unanimously recommended the promotion of Prof. Ankur Gupta as Senior Professor in the department of Computer Science and Engineering at MIET.

The Governing Body members resolved to approve the elevation of Prof. Ankur Gupta as Senior Professor in the Department of Computer Science & Engineering, as recommended by the Selection Committee.

The Governing Body members further acknowledged that Prof. Ankur Gupta has showcased outstanding academic proficiency as a Professor since 2011 in addition to efficiently managing administrative responsibilities as the institution's Director since 2016. The Governing Body conveyed its congratulations and best wishes to Prof. Ankur Gupta and he was invited to join the meeting and continue the proceedings.

9. To ratify the appointment of Prof. Sunita Zalpuri as Professor in the MIET School of Law.

   The Governing Body was apprised of Prof. Sunita Zalpuri's past employment at the JK Institute of Management and Public Administration, where she had superannuated in the Professor grade after serving with distinction for over 2 decades.

   The Governing Body unanimously endorsed the appointment of Prof. Sunita Zalpuri as Professor in the MIET School of Law.

10. To report on the following initiatives:

    I.   Examinations
         - Conduct of examinations and declaration of results for all programs at MIET during academic year 2022-23.

         The members appreciated the efforts of the Controller of Examination wing at MIET for smooth conduct of examinations and declaration of results in a timely manner.

    II. Recruitment
         - Staff recruitment and discontinuation since the last meeting of the Governing Body.

         The members were informed about the staff recruitment and discontinuations across all departments at MIET since the previous Governing Body meeting.

III. Accreditation/ Rankings
- Successful Submission of NAAC-AQAR for academic year 2021-22.
- Submission of institutional data on AISHE Portal.
- NIRF ranking in the Engineering, Management and Overall Category.
- Update on the status of NBA accreditation for MBA program.
- Dataquest, Outlook and B-School Ranking.

The committee members were briefed on the current status of the AQAR, NIRF, AISHE, and NBA evaluations for the MBA department. Additionally, the members were informed about the institution's recent rankings provided by esteemed publications like Business Today, India Today, and Dataquest. The Governing Body members acknowledged and commended the institution's achievements in terms of accreditation efforts, rankings, and successful adherence to compliance standards set by different accreditation bodies.

IV. Teaching and Learning
- Launch of Coursera for Campus program at MIET for hybrid learning.
- Training program under IUCEE (Indo-US Collaboration for Engineering Education) for International Educator Certification Program.

The members were briefed on the implementation of Coursera for Campus, which was made available to all students and faculty members at MIET for facilitating hybrid learning. It was reported that over the span of one year, students had spent a total of 21,650 hours on the platform pursuing different courses, industry certifications and guided projects.

Furthermore, it was shared that the institution is supporting 30 faculty members in participating in the IUCEE International Education Certification Program, which shall help improve the quality of teaching-learning at MIET.

V. Research Development and Innovation
- Research and Development activities/initiatives during 2022-23.
- Distribution of Research Awards and Seed Grants.

During the meeting, the members were updated on the research and development initiatives including research publications, patents, seed grants, research awards and planning of the 2nd international conference on Next Generation Computing at MIET. The members appreciated the progress made in the research and development at MIET since the grant of Autonomous status.

VI. Students Activities

- Start of Director's Merit List initiative.

The members were apprised about the Director's Merit List initiative to felicitate students who have produced outstanding results in the semester examinations. A total of 44 students, representing various undergraduate (UG) and postgraduate (PG) programs, such as B.E., BBA, B.Com, MBA, and MCA, received this prestigious award. The committee members expressed their appreciation for this commendable initiative.

- Disbursement of Merit-based Scholarships worth Rs 14 lakhs to 110 students admitted during the 2022-23 session at MIET under different programs.

The committee members were briefed on the distribution of merit-based scholarships to students enrolled during the 2022-23 session at MIET. These scholarships were granted across various programs, based on the students' performance in their qualifying exams. Notably, an amount totalling Rs. 14,00,000 (Fourteen Lakh only) was allocated as scholarships to benefit 110 students across all programs. The committee members expressed their commendation for this initiative.

- Placements of students during the academic session 2022-23.

A detailed report was presented before the members of the committee on the placement of the students during the academic session 2022-23. The members appreciated the continuous efforts of the T&P cell in creating placement opportunities for the students.

- I-Survive Boot Camp.

It was conveyed that a 2-day "I-Survive" camp was organized at Patnitop, with over 1500 students participating across all departments. This comprehensive program comprises 4-levels of certification, involving adventure activities ranging from beginner to advanced levels spread over the course of 4 years. Notably, the program is seamlessly integrated into the curriculum and is mandatory for all students. The members expressed their appreciation for this innovative program and commended the leadership team for its implementation.

- Winning 1st prize at the Grand Finale of Smart India Hackathon 2022 held at Coimbatore and Hubli.

It was informed that among the 6 teams that participated in the Smart India Hackathon (SIH), two teams successfully advanced to the final round

of SIH conducted at Hubli and Coimbatore. These teams secured the 1st prize in their respective categories and were also awarded a cash prize of 1 lakh each. The members conveyed their appreciation for the national-level recognition earned by these student teams.

VII.   Action taken report on the feedback gathered from students, faculty and employers.

The members were informed about the significant steps taken in response to feedback from students, faculty, alumni, and employers. The members appreciated the fact that the institution has placed a greater emphasis on enhancing infrastructure, refining teaching and learning methods, strengthening training and placement efforts, and advancing curriculum development, based on inputs from different stakeholders.

VIII.   Other Institutional Activities.
The committee members were presented with a comprehensive overview of MIET's recent events and activities, encompassing the Startup Event SEED Season 1, 3rd Edition of TEDx, Mitsubishi EduMeet, Alumni Meet, Sammilan Student Fest and the formal inauguration of the Alumni Association. The members expressed appreciation for the quality of events hosted by MIET.

11. To consider the report on the setting up of the MIET IT Park and Academic Blocks at MIET Campus.

The members were briefed about the proposal to establish the MIET IT Park and Academic Blocks at the MIET Campus, aimed at supporting the emerging IT industry in J&K, besides catering to the academic needs of the expanding CSE program. It was also resolved to apply under the J&K Industrial Promotion Policy for potential reimbursement of capital expenditure in setting up the IT Park. The members appreciated the proposed initiative as it will help in enhancing the prestige of the institution and be a major contribution to the region in times to come.

The meeting concluded with a vote of thanks to the chair**.**

Prof. Ankur Gupta
Director, MIET

Dr. Renu Gupta
Chairperson