



MODEL INSTITUTE OF ENGINEERING & TECHNOLOGY

Document Checklist – B.E Admission 2019-20

1. **Admit Card :** Original Copy of the Admission Card issued by the BOPEE for the conduct of CET.
2. **Marks Sheet:** Original + two self-attested copies of Marks Certificate obtained at SSC/X or equivalent Examination.
3. **Date of Birth Certificate:** Original + two self-attested copies of SSC/X or equivalent examination Diploma showing Date of Birth.
4. **XII Class Certificate:** Original + three self-attested copies of Certificate of Marks obtained at H.S. Part-II / XII or equivalent qualifying examination issued by the Statutory Board / University Examination Body.
5. **Provisional / Character Certificate:**
 - a) Provisional/Character Certificate issued by the head of the Institution in which the candidate was studying during the previous year.
 - b) In case a student who has not previously attended any college or institute as a regular student , he /she shall have to furnish a certificate of conduct signed by 1st Class Magistrate / Principal of an affiliated or constituent college or Head of the Post-graduate Department of the University.
 - c) A candidate having any pending case or any FIR registered against him/her has to produce Character Certificate of the concerned Police Station/Police Post.
6. **Migration Certificate:** The Original and one attested copy of the Migration Certificate by those students who have passed the qualifying examination or / and any other examination from any statutory authority other than the J&K State Board of School Education / University of Jammu issued by the statutory authority through which they have passed the said Examinations.
7. **Category Certificate:** Original Category certificate along-with two attested photocopies required.
8. **Income Certificate in original for Tuition Fee Waiver Candidates only**
9. **State Subject:** State Subject Certificate (Original and an attested copy)
10. **Photos:** Twelve copies of the recent passport size coloured photographs.

11. Affidavit: In case of candidates having passed the qualifying examination prior to 2018, an affidavit attested by a 'Notary' certifying that the candidate did not join any Institution / College during the Gap period. [**Affidavits are available in the college**].

A handwritten signature in black ink, appearing to read 'Ankur', written in a cursive style with a horizontal line underneath.

Director, MIET